

DAYTON CITY SCHOOL
520 Cherry Street
Dayton, Tennessee 37321
423-775-8414
(FAX) 423-775-4002

MISSION STATEMENT

The mission statement of Dayton City School is to provide vital skills that will enable each student to become a positive, productive, and functional part of society.

HONOR CODE

I pledge to: Uphold the honor of my school by being honest with myself and my fellow man. Be friendly and helpful to all with whom I associate. Follow the golden rule by showing respect for property and persons. Emphasize in all school activities that Honor is synonymous with the Dayton City School Spirit.

ABSENCES

All absences will be counted unexcused until a doctor's excuse is received. The teacher must receive all notes within three days upon the student's return to school. The importance of good attendance should be stressed. If a student leaves before 11:16 a.m., he/she is counted absent for the day. If he/she leaves and comes back, he/she must have been at school for a total of three and one-half hours to be counted present for that day. All students returning to school after an absence must bring a parental or doctor's excuse. Those children who have withdrawn from school, or who have been absent five days without adequate excuse, will be promptly reported to the principal/assistant principal, and then referred to the Rhea County Juvenile Court.

Excused Absences:

Sickness-with doctor's note. Death in the family. Extreme weather. Religious observances. Circumstances which, in the judgment of the principal/assistant principal, create emergencies over which the student has no control. Unexcused absences:

All other reasons for absences are unexcused. The classroom teacher makes the decision whether missed class work or tests may be made up.

ATHLETICS

Dayton City School offers a school football team, boys and girls basketball teams, soccer teams, tennis and golf teams for students in grades six, seven, and eight. A volleyball team is offered for girls in grades six, seven and eight. Cheerleading is offered for girls in grades six, seven and eight. A physical, completed concussion form and proof of insurance are required before the first practice of each sport.

ATTENDANCE

Students are required by law to attend school every day. The school day for grades one through six begins at 8:00 a.m. and ends at 3:00 p.m.

Kindergarten students are in school from 8:00 a.m. until 2:00 p.m. Students in seventh and eighth grades are required to attend from 7:55 a.m. until 3:00 p.m. Students should not arrive earlier than 7:20 a.m.

BREAKFAST AND LUNCH

Breakfast Program: Students may eat breakfast in the cafeteria from 7:20-7:50 a.m. However, students must be in the cafeteria serving line before 7:45 a.m. to be served. There is no cost for breakfast for any student.

Lunch Program: There is no cost for lunch this year for all students. The cafeteria offers a variety of meals to choose from at lunch. In order for this program to be offered in the future years, a majority of students must eat breakfast & lunch from the cafeteria. We will still be offering a variety of snacks for students to purchase. You may put money on their account for snack items. Contact us at www.daytoncity.net. When funds are depleted from said account, snack items cannot be charged to the account.

Students/Parents are NOT TO BRING COMMERCIAL FOOD OR SOFT DRINKS INTO THE CAFETERIA. Parents are limited to eating with their children once a week. Parents are not allowed to eat lunch at school the first two weeks of school, the last two weeks of school or during state testing days. Parent's lunch cost \$3.50.

Glass bottles or containers should not be sent to school. Students should remember that proper behavior, respect to the cafeteria workers and monitors, and inside voices are expected. Students will be expected to pick up their papers and spilled food before returning trays and garbage to the dishwashing area of the cafeteria. "USDA is an equal opportunity provider and employer."

CANDY/GUM/LIQUID PAPER/TOYS

Candy and gum are not allowed anywhere in the building or on the school campus. Liquid paper is not allowed at Dayton City School. Toys are not allowed unless requested or supplied by the teacher. Any item not pertaining to school activities should be left at home; this includes radios, headphones, etc. The Principal/Assistant Principal or teacher may take up any item not being used at the appropriate time. Items taken up DO NOT necessarily have to be given back.

CARE OF SCHOOL PROPERTY

Students are responsible for the proper care of all books, supplies, furniture, and equipment that are supplied by the school. Students who disfigure school property or do other damage to school property or equipment will be required to pay for the damages or replace the item. All damages to books, school property, or equipment must be paid before the student can receive his/her final

report card.

Tennessee rules and regulations state, “Local education agencies are authorized to withhold all grade cards, diplomas, certificates of progress, or transcripts of a student who has taken property which belongs to a local education agency, or has incurred a debt to a school, until such student makes restitution in full.”

CHECK-OUT/EARLY DISMISSALS

The Dayton City School Staff realizes that there are certain occasions when a child must be checked out of school early. We feel that instructional time is important. We encourage you not to check your child out before the end of the school day. We encourage you to schedule your child’s doctor and dental appointments after school hours. We request that the child bring a note from home to the teacher regarding early check-out. **NO CHECK OUTS WILL BE ALLOWED BETWEEN 1:30-2:00 P.M. FOR KINDERGARTEN AND BETWEEN 2:30-3:00 P.M. FOR ALL OTHER GRADES.** The exception to this rule is if you have a doctor or dentist appointment. However, a parent must send a note and a paper with the doctor’s letterhead the next day to have the check-out approved.

For the safety of your child, we require that the parent/guardian come into the office and sign his/her child out of school. Students will be permitted to leave only with the people you have listed on the registration card. Additional names may be added, but only when the parent/guardian comes to the office personally to do this.

If school is dismissed early for any reason, **PLEASE REMEMBER, THE DAYTON CITY SCHOOL SYSTEM IS SEPARATE FROM THE RHEA COUNTY SCHOOL SYSTEM. EARLY DISMISSAL BY THEIR SYSTEM DOES NOT NECESSARILY MEAN DAYTON CITY SCHOOL WILL DISMISS.** In case school is canceled due to inclement weather, information will be given to Channels 3, 9, and 12 and several different radio stations in Chattanooga, along with the local stations in Dayton. Please listen to the stations and do not call the school unless it is absolutely necessary.

CHILD CUSTODY

In separation or divorce cases, the custodial parent should file a copy of the custodial papers in the school office. If you have been given legal guardianship of a child, please file a copy of the appropriate papers in the school office as well. This will assist the school office in releasing the child to the appropriate persons. If changes occur during the year concerning this matter, please notify the office immediately.

COMMUNICATION DEVICES

Students under the age of eighteen (18) shall not possess personal communication devices, such as cellular phones, while on school property or while attending a school-sponsored activity on or off school property, unless the student has a permit and is on active duty as a member of a volunteer fire-fighting organization or a volunteer emergency medical service organization. In

order to obtain a permit, the minor must have secured, signed consent from one of his/her parents/legal guardian(s). A “personal communication device” is a device that emits an audible sound, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. A person who discovers a student in possession of a personal communication device shall report the violation to the principal/assistant principal. The device will be confiscated and forfeited to the district. Students who possess a personal communication device are in violation of this policy and school rules and are subject to related disciplinary action. E-readers (Kindle, Nook, iPad) are allowed in school under the following conditions:

1. An understanding that the student: will comply with the Dayton City School Computer and Internet Use Policy and will not use the e-reader for any purpose other than for reading age-appropriate content already downloaded to the device and will assume responsibility for the e-reader while on school property and will not loan the device to another student or leave it unsupervised (on a desk, in the hall, on a bus, etc.) at any time.
2. The parent/guardian will assume financial responsibility for any loss or damage that may occur while the e-reader is on school property, and make sure the e-reader contains only age appropriate reading material. **DANGEROUS WEAPONS AND INSTRUMENTS**

A student shall not possess, handle, transmit, or conceal any object that might be considered a weapon or instrument of violence. A violation of this will result in disciplinary action from the administration. See Zero-Tolerance Behavior Policy.

DRESS CODE

School dress and grooming shall be modest, moderate, and decent. Administration, teachers, and other authorized personnel shall determine if a student's attire or grooming meets appropriate guidelines. Any student failing to comply with the dress code will be counseled on an individual basis. If it is deemed necessary to take action to correct the problem, appropriate measures will be taken by administration. The administration reserves the right to add or delete from the list below in order to maintain an orderly and/or educational environment or to accommodate special circumstances.

* Please note

- The dress code applies to ALL school days and school sponsored activities
- Clothing may not be changed for physical education class

*All items listed below must be size appropriate, clean, and in good repair

Clothing items permitted for Pre-K - 3rd grade are as follows:

- Slacks (khaki, khaki material, or dress pant)
- Jeans
- Shorts (must be hemmed and no more than three inches above the knee)
- skirts and dresses (must be no more than three inches above the knee)

- Athletic shorts and pants or clothing with elastic waist
- Leggings (**must be worn with a shirt or tunic that reaches fingertip length all the way around**)
- Sleeveless tops and dresses (**strap must be at least two inches wide**)
- T-shirts, Polo shirts, collared button up's, and blouses
- Tennis shoes, dress shoes, sandals that secure at the heel, and other shoes that secure at the heel

Clothing items permitted for 4th - 8th grade are as follows:

- Slacks (khaki, khaki material, or dress pant)
- Jeans
- Shorts: khaki, khaki material, or jean (must be hemmed and no more than three inches above the knee)
- Skirts and dresses (must be no more than three inches above the knee)
- Shirts with sleeves such as; T-shirts, Polo shirts, Collared button up's, and blouses
- Leggings (**must be worn with a dress or tunic that reaches fingertip length all the way around**)
- Athletic shorts and pants (**FOR 4TH AND 5TH GRADE ONLY**)
- Tennis shoes, dress shoes, sandals that secure at the heel and other shoes that secure at the heel

*Please note that athletic shorts and pants will NOT be permitted for 6th - 8th grade

The following items and styles will not be permitted:

- clothing with deliberate tears, holes, or fraying
- clothing containing violent, vulgar, suggestive, words or pictures
- clothing containing offensive symbols or advertisements
- wrestling shirts
- Halter tops, tube tops, tank tops or off the shoulder garments
- sleeveless dresses and tops (FOR 4TH - 8TH ONLY)
- clothing made of sheer or see through material
- tops with low necklines or bare midriffs
- oversized clothing or sagging pants
- any exposed/visible undergarments
- spandex, boxers, athletic uniforms, biker shorts, sweatpants, jogging suits or swim wear
- High heel shoes or flip flops
- hats, bandannas, or head scarves
- unusual hairstyles (such as mohawks) or unnatural hair colors
- excessive or unusual make up, chains, jewelry, body piercings, or anything that distracts from the learning environment

GRADUATION DRESS CODE

Exceptions to the dress code listed above will be made for graduation and for athletic and

academic banquets. For these occasions, girls may wear sleeveless dresses. A dress with spaghetti straps is only allowed if a jacket is worn over the dress. The jacket may not be sheer material, and a shawl may not be worn. A dress with straps at least one inch wide may be worn. No undergarments may show. Boys will wear a shirt, tie, and dress slacks. A suit coat is optional. No tuxedos are allowed. No one may wear blue jeans, shorts, or tennis shoes.

Caps and gowns will be purchased to participate in graduation. Eighth grade parents will be responsible for the purchase of these items for graduation. D.C.S.office will set up the ordering date, and the parents will be notified when they need to place the order.

Please call the school if you have any questions about the dress code. Remember that participation in the graduation ceremony is a privilege and if your child violates the dress code, he/she runs the risk of sitting in the audience instead of walking across the stage.

DELIVERIES

Dayton City School will not accept deliveries of gifts of any kind to students.

DISCIPLINE

Acceptable behavior is essential to an effective school program. Parents are encouraged to cooperate with and support Dayton City School in establishing and maintaining discipline and order within our school. Methods of maintaining discipline and order in the classroom will be left up to the principal, assistant principal, and teachers. Specific discipline procedures are designed to protect all the members of the educational community in the exercise of the rights and duties. These discipline procedures are posted outside of the office and in the guidance office to be viewed by parents, guardians and students. Methods of discipline may include the use of corporal punishment. "Any teacher or principal/assistant principal may use corporal punishment in a reasonable manner against any pupil for good cause in order to maintain discipline and order within the public school." (T.C.A. 49-6- 4103) All corporal punishment is administered in the presence of the principal/assistant principal. Any parent that prefers corporal punishment not be used with his/her child should inform both the school office and the classroom teacher of his/her request. **THIS MUST BE DONE IN WRITING WITH THE DATE AND SIGNATURE OF THE PARENT/GUARDIAN.** All such requests will be honored and must be updated each new school year.

Unnecessary bodily contact, whether playful, affectionate, or hostile, is not acceptable conduct at Dayton City School. Such incidents, which may be harmless, often escalate rapidly and tend to detract from the development of proper relationships and a constructive, educational atmosphere.

Other instances of unacceptable behavior include, but are not limited to, the following examples: fighting, theft, lewd or indecent behavior, unacceptable language, physical and/or verbal threats, and rude, disrespectful behavior.

In each incident requiring discipline, those administering the disciplinary action will consider the age of the student, seriousness of the offense, and prior disciplinary action. Dayton City School

employs the services of a School Resource Officer who will reserve the right to refer cases to the Juvenile Court System in certain incidences.

The use of drugs, alcohol, or tobacco in any form is strictly prohibited at Dayton City School or any school sponsored event.

ZERO-TOLERANCE BEHAVIOR

In order to ensure a safe and secure learning environment free of drugs, drug paraphernalia, violence, and dangerous weapons, any student who engages in the following behaviors will be subject to suspension for a period of not less than one calendar year. The superintendent shall have the authority to modify this suspension requirement on a case-by-case basis. Zero-tolerance acts are as follows:

- Students who bring or possess a drug, drug paraphernalia, or a dangerous weapon onto a school bus, onto school property, or to any school event or activity;
- Any student who, while on a school bus, on school property, or while attending any school event or activity;
- Is under the influence of a drug or alcohol;
- Possesses a drug or alcohol, drug paraphernalia, or dangerous weapon; or
- Assaults or threatens to assault a teacher, student, or other person.

DRUG POLICY

Dayton City School is responsible for maintaining an environment in which students are protected from drugs and drug related activities. All laws regarding the sale, possession, dispensing, and/or use of drugs shall be enforced. These laws apply to anyone in a school building, on school grounds, or at any school sponsored activity. The cause of students taking illegal drugs of any kind should be eliminated. However, since this is an impossible task for the schools alone, the problem at school will be attacked by the following method: Each school shall provide drug education films, pamphlets, charts, and other available material aids in the drug education of each student. A drug education program shall be a part of the school program each year. Each student should be aware of the following policy at D.C.S.: “Students, the superintendent of the schools, and the Dayton City Board of Education request your help in establishing preventive methods for the purpose of eliminating drugs in our school. We know that you are willing to assist us in helping to make your school “drug free”. It is our intention to deal firmly with offenders. Any student caught with illegal drugs or using illegal drugs (including alcohol) faces suspension or expulsion from school. Education is an opportunity to learn and reach one’s full capacity. Drugs have no place on school campus. It is against the Dayton City Board of Education’s policy for any student to possess, sell, furnish, or barter any illegal drugs on school property or during any related activity. Violators will be referred to the Board of Education which will review the alleged violation and recommend appropriate action. The violator is also subject to existing county, state, and federal narcotic and legend drug laws.”

EMERGENCY PROCEDURES

Students will be made aware of the fire exits in all their classes and are urged to make note of these exits. ALL EXITS are clearly marked, and EXITS are posted in each classroom, as well as throughout the building. We will have several fire, tornado, evacuation and lockdown drills throughout the year in which all students are expected to follow procedures quickly and quietly.

FIELD TRIPS

Parents or legal guardians, and grandparents are encouraged to accompany their child on school-sponsored field trips. Parents/guardians must grant permission for children to go on approved field trips. Dayton City School requires that all school policies be followed on all school trips. All students are required to have WRITTEN permission to attend field trips. Verbal permission over the telephone will not be accepted.

GUIDANCE

Counseling services are available to every student at Dayton City School. These services include assistance with personal or school related problems, interpretation of test scores, or any other concern that the student may feel he/she would like to discuss with the counselor. The counselor is also available for consultation by appointment with parents and/or teachers upon request.

HEAD LICE POLICY

When a child is sent home with head lice, upon his/her return to school (no more than two days absent), either the parent or another responsible adult must bring the child to the office before 8:00 a.m. ONLY with proof of treatment and a dated receipt. Then the child's teacher will be contacted, and he/she will re-check the child's head in front of the parent to determine if all the lice/nits have been removed. If this has not been properly done, the parent must check the child out and do the treatment again. When the child comes back, the same procedure will be followed.

HOMEWORK

Homework is an important part of every student's education. When related directly to the daily curriculum, homework can be beneficial by providing practice of skills and processes taught in the classroom. It can aid in the development of responsibility on the part of the student and the development of self-discipline and work habits. Homework is truly an extension of the classroom, providing every student with the opportunity for enhanced learning. If your child is absent from school, you must call the school and request their homework before 9:00 a.m.

LOCKERS

Students in 4-6 grade will be assigned lockers. Students may rent combination locks for the school year for \$5.00 For security reasons, no other locks are allowed to be used except those issued through the school. Locks are not required. Lockers are subject to search at any time as

deemed necessary by the administration.

LOST AND FOUND

A lost and found area is maintained in the hall beside the teacher mailboxes. Frequently new and expensive items find their way to this area. It is strongly recommended that parents attach their child's name to valuable personal items and check the area often for lost items. Items such as eyeglasses, money, etc., which have been turned in will be kept in the school office. Items left in the lost and found area will be disposed of at the end of each semester. Please check periodically for your child's lost items.

MEDICATION

Parents are advised to give medication at home and on a schedule other than during school hours. If, under exceptional circumstances, a student is required to take oral medication during school hours and the parent cannot be at school to administer medications, only the school principal or principal's designee will administer the medication in compliance with the following regulations:

1. All directives of the accompanying policy will be followed.
2. Written orders from the student's physician must be on file in the school stating (medication forms are available in the office): Student's name Name of drug Dosage Purpose of medication Time of day medication is to be given; and Anticipated number of days it needs to be given at school
3. The medication must be brought to the office by the parent. Students should not bring medication to the office. This policy is for the safety of your child.
4. The medication must be brought to school in the container appropriately labeled by pharmacy or physician.
5. An individual record will be kept of such prescription medications administered by school personnel.
6. Medication will be stored in a clean, locked cabinet or container.
7. A permission slip to administer aspirin or any other aspirin-type medication when a child's temperature is above 101.5 may be submitted to the school by the parent/legal guardian. Parents must furnish all aspirin-type medication for their child.
8. The parent/guardian is responsible for informing the designated official of any change in the student's health or change in medication.
9. Any medication that is not picked up at the end of the school year will be thrown out.
10. Tylenol or any other aspirin substitute may not be given without a medical form signed by parent and physician.

Unless these requirements can be met, medication will not be administered at school.

NURSE

D.C.S. provides a nurse for the purpose of dispensing medication to students or calling parents/guardians in an emergency situation. The nurse should not be used to monitor sick children who are sent to school. Please remember...We cannot keep ill children at school.

OFFICE PROCEDURES

Please note that if your child's status as a city resident changes at any time during the school year, you must notify the school office immediately. You will need to pay tuition and take the appropriate position with our tuition students. Failure to do so will place your child at the bottom of the tuition list.

Homework for a student who will be absent should be requested by 9:00 a.m. in the office. When your child is absent from school, you must send a note on his/her return explaining his/her absence. After five days absence, a doctor's excuse is required.

Messages for students will be taken when there is an EMERGENCY ONLY. Students are not called to the phone during the day. Students will not be allowed to use the phone in the office for any reason except after 3:10 p.m.

If an emergency arises, the office will notify the parent/guardian. If your child is injured or becomes ill at school, we will make him/her as comfortable as possible and call you immediately.

All visitors at D.C.S. must check in the office. If you come to eat lunch with your child, or for any other reason, you must sign in at the office. For the safety of our children, visitors are not allowed to loiter on the school campus or in the buildings.

D.C.S. does not have a school store. Please arrange for your child to have the necessary supplies before school each day.

If you are moving and withdrawing your child from school, come by the office and sign a withdrawal form a few days in advance. This will allow the office time to complete the necessary paperwork

PARENT-TEACHER CONFERENCES

Communication is an essential part of the educational program. We feel it is very important for parents to keep in close contact with their child's teacher concerning his/her progress. Parent-teacher conferences are scheduled twice during the year (see school calendar). However, if you would like to schedule a conference with a teacher, please call the office to schedule a convenient time.

PARTIES

Dayton City School Board Policies allows that each classroom has only two parties each year. The selection of the dates for these parties is the teacher's choice. No refreshments are to be brought to the school without the permission of the principal and the classroom teacher. No birthday parties will be allowed at school.

PHYSICAL EDUCATION

Tennessee State Law requires all children to participate in physical education. All students are asked to wear tennis shoes or play in their sock feet to help protect the floor. Students may be excused from physical education for the following reasons:

A signed doctor's excuse. A note from the parent/guardian indicating a one-day minor illness or condition that would not allow the student to participate. Religious exemptions should be made through the principal's office and be signed by an ordained member of the clergy.

PLAYGROUND

The playgrounds on Dayton City School property are for the exclusive use of Dayton City School students during the regular school hours. No other person(s) will be permitted on the playground during school hours.

PTO

Dayton City School encourages all parents to join our parent organization and become involved in the school. The organization provides a great deal of service to the school, as well as financial support for special school needs. Please call the school office for further information.

POLICY NOTEBOOK

Copies of the policy of the Dayton City School Board are located in the front office. School personnel will make a copy for you if you wish.

REPORT CARDS/GRADING SCALE

Report cards are given at the end of each 9-week period. Parents are asked to sign and return the report card as soon as possible. These include academic evaluations and may contain a teacher's personal and social evaluation of the student.

The Dayton City School System has adopted the following grading scale: A=93-100

B=85-92 C=75-84 D=70-74 F=Below 70

SCHOOL IMPROVEMENT PLANNING TEAM

A School Improvement Planning Team, composed of teachers and parents, developed the school's mission and long-range goals. The team meets periodically to review progress toward

these goals and revise plans as needed to continue the process of school improvement.

SCHOOL SAFETY

As a safety precaution-measurement, campus access shall be available through the front of the school. Therefore, campus access will be available only through the front doors of the school. Visitors in the building must sign in at the office and receive a visitor's badge. Anyone who is seen in the building without a badge will be reported to the office immediately and turned over to the School Resource Officer.

“Vehicles parked on school property by students or visitors are subject to search for drugs, drug paraphernalia, or dangerous weapons.” T.C.A. 49-6- 4204 (D)

STUDENT RECORDS

A student's educational record may be reviewed by the child's parent/guardian on demand.

STUDENT SAFETY

Dayton City School is concerned about the safety of your children each day. D.C.S. and the Dayton Police Department are trying to protect your children with very strict rules on the arrival and dismissal. Parents, please help us to ensure your child's safety at Dayton City School by assisting us in the following areas: Arrivals:

Students should not report to school before 7:20 a.m. each morning. Teachers are not on duty before this time.

All grades (Kindergarten through Eighth) should go directly to the gym or cafeteria.

Students must remain in either the gym or the cafeteria in their assigned area until the first bell rings at 7:50 a.m. Dismissals:

PARENTS MUST WORK OUT PLANS EACH MORNING AS TO WHO WILL PICK UP THEIR CHILD AT 3:00 P.M. UNLESS IT IS AN EMERGENCY, THE SCHOOL DOES NOT DELIVER MESSAGES TO STUDENTS REGARDING PICK UP.

Parents should pick up their child at 3:00 p.m. Students who are not picked up immediately will be sent to the office to call. Any child who has not reached someone by 3:20 p.m. will be brought into the building until someone arrives. If no one responds to the telephone calls the Dayton City Police Department will be contacted.

Children who walk are dismissed at 2:55 p.m. (first bell). Car riders are dismissed at 3:00 p.m. (second bell). Children who walk should leave the campus immediately. Students should not return after leaving school grounds. Students should leave the building immediately after the bell rings. Students are not allowed back in the building to use the phone until 3:20 p.m. If they need to come back inside the building before this time, they must get permission from the teacher. Students should not go onto the playground, to the side of the gym, or play on the

bicycle stand. Grades five, six, seven, and eight must stay in front of the gym. Grades one, two, three, and four are to stay seated on the benches or the ground by the awning. Exception to this rule will be inclement weather. Students who walk to some area off school campus are not under the protection of the duty teachers or the school. Students who live south of the school will walk toward Market Street, and the police officer will help them cross the street safely. Students who live in town will cross the bridge on the playground and proceed through the ball fields. No children will be allowed to walk up Cherry Street towards Florida Avenue. Children will not be allowed to go in the crosswalk where the School Resource Officer is stationed until the rider's bell rings at 2:55 p.m.

TARDIES

Students are expected to arrive on time every day. Students in grades seven and eight need to be in class by 7:55 a.m., and students in grades

Kindergarten through Sixth need to be in class by 8:00 a.m.

TRAFFIC-DELIVERY AND PICK-UP

These traffic rules will be enforced by the Dayton City Police Department. Duty teachers will be stationed outside to help enforce these rules. Teachers will have walkie talkies to contact the office should a problem arise.

There are five lanes coming up to the crosswalk from Florida Avenue. Four lanes are for unloading and picking up the children. The middle lane is for through traffic.

Cars should pull forward to crosswalk.

Children must load and unload from the passenger side of the car only. If you pull in the lane next to the gym, you may load or unload seven cars back. The remaining three lanes will be limited to three cars back for loading or unloading.

Children are not to be unloaded in the parking lot in the morning unless the parent/guardian has specific school business. Car pools of four or more and day care vans are asked to use the parking lot to load children in the afternoon. Parents may park in a specific spot in the parking lot in the afternoon until 2:50 p.m. No cars should pull into the parking lot after this time. These parents must get out of their cars and meet their children at the curb in the parking lot. Children must obey the traffic guard, walk in front of him/her, not walk between cars, and not run. Children should not enter the crosswalk until their ride is ready to pick them up. Children may not be picked up in front of the school unless handicapped, at the corner of Florida Avenue and Cherry Street, in the area of the flagpole, or in the teacher's parking lot. Children may cross the street at the flagpole. They must stay within the crosswalk and on the sidewalk to Market Street. Children must not cross from parking lot to the sidewalk leading to Market Street. Children in grades four through eight are allowed to ride bicycles to school. There is no exception to this rule. Students must walk their bicycles from the nearest corner before school and to the nearest corner before riding after school. After leaving school grounds and entering

Market Street, please observe the following:

- Left lane for left turn only.
- Right lane for right turn only.
- No straight across Market Street.

You will be given two warnings on any violation. On the third time, your tag number will be turned in to the Dayton City Police Department, and the Chief of Police will contact you. The administration would like to thank you for your cooperation and assistance with this important issue of your child's safety.

Under the Tennessee State Board of Education's Unsafe School Choice Policy, any public school student who is the victim of a violent crime as defined under Tennessee Code Annotated 40-38-101, or the attempt to commit one of these offenses as defined under Tennessee Code Annotated 39-12-101, shall be provided an opportunity to transfer to another grade-level appropriate school within the district. Vacations Family vacations or nonschool-sponsored trips are discouraged. If, however, you decide to take a family vacation or a nonschool-sponsored trip (i.e., 4-H, church retreat, boy scouts, etc.), then the student will be counted absent and will be using parent notes to cover the absences (see absences). The contract will explain the conditions for securing your child's work missed during his/her absence. You and the teacher(s) will receive a copy of the contract.

VISITORS

All visitors and parents are welcome and encouraged to visit the school. However, ALL visitors are required to check in the office, identify themselves and the reason for the visit, and receive a pass. A forgotten item (such as lunch money, books, etc.) should be brought to the office where the child can pick it up. The principal or his/her designee has the authority to exclude from the school premises any persons disrupting the educational programs in the classroom or in the school, disturbing the teachers or students on the premises, or on the premises for the purpose of committing an illegal act. The principal shall engage law enforcement officials when he/she believes the situation warrants such measures.

TITLE VI IN TENNESSEE DAYTON CITY SCHOOL

Title VI of the 1964 Civil Rights Act of 1964, as codified in 42 U.S.C. 2000D, states that: No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity receiving federal assistance.

DAYTON CITY SCHOOL SYSTEM Discrimination Grievance Procedure

Note: The Dayton City School System does not discriminate on the basis of race, sex, color, religion, national origin, age, handicap, or veteran status provision of educational opportunities, programs, activities, or employment opportunities and benefits. Inquiries or completed grievance forms should be referred to the Principal, 520 Cherry Street, Dayton, Tennessee 37321

(423-775-8414).

***** The Administration reserves the right to add to or delete from these rules as necessary to maintain and preserve an educational environment. *****